



Stone Soup Gardens specializes in the design and installation of beautiful, sustainable, and edible garden spaces. We work to connect our clients to their personal environment and their food through education, community building, and permaculture ideals. The Carpentry Lead position is a dynamic management position on our growing team. The position requires both fieldwork (75%) and office (25%) time commitments. The successful candidate will have project management experience, organizational skills, be an excellent communicator, have a sense of humor, and be a team player. Candidates will have experience in residential carpentry including deck building, framing, fence, arbor, and general construction. Additional skills in farming or agriculture, masonry, general landscaping or landscape construction, and client relations are desired.

#### Primary Roles and Responsibilities

- Primary Project and Crew Lead--daily oversight of a 3-4 person team, ability to lead, direct, and manage people effectively and safely while recognizing strengths and weaknesses, problem solving, and maintaining crew relations
- Communication--Excellent skills needed to interact with crew, a variety of clients, and management to ensure project is running efficiently, on budget, and within contracted time period
- Supply and Inventory-- daily management of company equipment, tools, and necessary job materials, including purchasing materials and updating inventory
- Budgeting--Creating accurate estimates of employee time and materials needed for job, and providing precise invoices
- Maintain and Develop Administrative Systems--ongoing assessment of workflow and identifying areas for improvement, both on the job site and in office
- Business planning--contributing team member for business strategy and company direction

#### Desired Skills and Qualifications

- Leadership--the ability to lead a team to produce professional results while managing client and company expectations
- Excellent verbal and written communication skills
- Excellent organization and problem solving skills
- Ability to lift 75 lbs repeatedly, day in day out
- Minimum 2 years previous experience in general residential carpentry
- Reliable personal transportation and a willingness to travel throughout greater Seattle
- Honest, dependable, flexible, and hardworking
- Tech Savvy--comfortable using Mac platform, Microsoft office software, Google Docs, and QuickBooks.
- Tool Savvy--comfortable using power tools, hand tools, trucks and larger equipment (excavators, dump trucks, etc.) safely and efficiently.

#### Pay and Benefits

\$16 - \$22/hr DOE

- Benefits include monthly massages, paid time off, overtime pay, continuing education, and a flexible vacation policy.

Please email cover letter and resume to Jake Harris at [gardenergnome@gmail.com](mailto:gardenergnome@gmail.com). No phone calls, please.

[www.StoneSoupGardens.com](http://www.StoneSoupGardens.com)